



Policy 2

Swimmer Financial Assistance to National Meets

1. Reason for this Policy

Tawa Swimming Club undertakes to provide financial assistance to members who represent the club at the following SNZ National Competitions:

- + NZ Age Group Championships
- + Division II Competition
- + NZ Open Championships
- + NZ Short Course Championships
- + NZ Open Water Championships (see note 2 below re this Event)

2. Who this policy applies to

This policy applies to any Tawa Swimming Club swimmers who have been members for 12 months or more who qualify for any of the meets listed above in section (1). The Committee may extend subsidies to members of less than 12 months at its discretion.

3. Responsibilities

Meets held within the Wellington Region:

- + The club will pay 50% of the swimmer's entry fees. A swimmer scratching from any event is required to reimburse the club for 50% of the entry fee and any penalties charged.

Meets held outside the Wellington Region (National Away Meets) and where swimmers stay as a team:

- + The club will pay 50% of the swimmer's entry fees. A swimmer scratching from any event is required to reimburse the club for 50% of the entry fee and any penalties charged.
- + Swimmers will book and pay their own airfares. (See below re booking of flights for Division II)
- + Swimmers will pay for their entertainment and other personal costs. The Club may pay a subsidy to assist with the swimmers/teams remaining costs, typically these costs are: accommodation, food, transport and fuel. The payment of a subsidy will be determined on a case by case (event) basis.
- + Tawa Swimming Club and swimmers will split (50-50) the full cost of coach and team manager(s).
- + Div II Flights (if required): Due to the timing of the meet and difficulties of ascertaining attendance the club will book flights for Div II Away Meets. Payment of flights will be a swimmer expense and must be paid in full one month prior to the date of travel.
- + Any additional financial assistance is at the discretion of the club depending on the outcome of funding grants (i.e. where meet entries are included in grant funding)

To be eligible for any financial assistance for National meets both within and outside the Wellington region swimmers must:

- + Be financial members of the Club and the squad.
- + Wear club uniform (a polo shirt is provided free of charge to National meet entrants and becomes personal property, a named swim cap is provided to NZ NAGs, Opens swimmers and becomes personal property) and follow all team protocols as directed by team management.

- + Stay with the team for the full duration of the meet.
- + Swim in any club relay events they are selected for.

Prior to any Away Meet the following will occur:

- + Four (4) months before the event applications are open for the position of Team Manager. Applicants will be made aware that they may be subject to Police checks. Club policy is 1 team manager for up to 5 swimmers, 2 team managers for 6-14 swimmers, 3 team managers for 15 or more swimmers.
- + Three (3) months prior, swimmers are asked to indicate their attendance, swimmers will book and pay their own airfares - swimmers will be given a “window” of times/flights. There will be no expectation on the team management to go out of their way to transport swimmers travelling outside of these windows and swimmers may have to pay their own transport costs to/from airport.
- + One (1) month before the meet swimmers pay 50% of the estimated costs.
- + Within one (1) month of the meet finishing swimmers are invoiced for remaining costs.

4. Breach of policy

It is a breach of this Policy for any person or organisation to which this Policy applies to have been found to have:

- (a) done anything contrary to or in breach of this Policy;
- (b) to not have paid their component of costs
- (c) to not have worn club uniform
- (d) to have not followed team management directives
- (e) to have not made themselves available for club relays

5. Forms of Discipline

If an organisation or individual bound by this Policy breaches this Policy, one or more forms of discipline may be imposed. These may include but are not limited to making a verbal or written apology, full reimbursement of funding provided by the club, being suspended or expelled from the club.

Policy approved at Committee Meeting of the Tawa Swimming Club held in December 2010. This Policy comes into effect for the 2011/12 financial year, it shall be reviewed annually.

This policy was updated and confirmed at Committee meeting of Tawa Swimming Club held in October 2020.

Signed: _____
 President
 Tawa Swimming Club

Notes:

1. A team is defined as 4 or more swimmers, where 3 or less swimmers qualify for one of the above National Meets a determination shall be made by the Committee, in

consultation with the Head Coach, and on a Meet by Meet basis as to the level of financial, coach and manager assistance given by the Club.

2. Due to lack of qualifying criteria for NZ Open Water Champs financial assistance will only be given to swimmers for this meet who finish with;
 - Opens top 10 in category placing
 - Age group top 3 in category placing
3. In exceptional circumstances only, approval may be given by the Committee for swimmers to not be present for the full duration of the meet, or travel at different times to the team. Such approval can only be given if requested in advance, in writing, outlining full details, pick up/drop off points, and noting who is responsible for the swimmer. There will be no expectation on the team management to go out of their way to transport swimmers travelling separately.